

**Board of Directors' Commitment Agreement 2023**  
**Camp Quest, Inc.**

*This document is intended to acknowledge the shared responsibilities, commitment, and conduct expected of all members of the Board of Directors of Camp Quest, Inc. (afterward referred to as Camp Quest).*

**POWERS AND DUTIES OF THE BOARD**

- The Board is ultimately responsible for adherence to legal standards and ethical norms.
- The Board clearly articulates the organization's mission, accomplishments, and goals to the public and garners support from the community through advocacy.
- The Board's foremost responsibility is to secure adequate financial resources for the organization to fulfill its mission.
- Directors are expected to actively participate in the overall strategic and development planning processes, and to assist in implementing and monitoring goals for these plans.
- The Board takes an active part in creating, reviewing and approving the budget and monitoring the organization's performance against that budget.
- The Board ensures that the Executive Director has the moral and professional support needed to further the goals of the organization.
- Directors are expected to constructively bring to the attention of other Board members and the Executive Director any questions, personal views, opinions and comments of significance on relevant matters.
- The Board has a responsibility to articulate prerequisites for Board candidates, orient new members, and periodically and comprehensively evaluate its own performance.
- Board terms are three years, at which point a director may elect to continue on for a second term if asked, with a maximum service of six years. A minimum of one year off between consecutive terms must occur before standing for re-election.

\_\_\_\_\_ (initial)

**GUIDELINES FOR CONDUCT**

- Attend all monthly meetings of the Board (September through May), the Board Retreat, the annual Leadership Summit, and participate on assigned committees. Missing three consecutive board or committee meetings without proper notice is grounds for termination.
- Keep well informed of all matters, including financial, that come before the Board.
- Be respectful of the consensus model of decision-making used by the Board. Votes are still taken when an official vote is needed, but active listening and sharing information are valued and ideas and solutions belong to the group; no names are recorded.
- Act in ways that support the duties or authority of the staff.
- Represent the best interests of Camp Quest and declare any duality or conflicts of interest (e.g. financial, relationships) which may be perceived as impeding the capacity to deliberate in good faith.
- Do not seek or accept any financial advantage or gain as a result of Board affiliation.
- Do not publicly deride the duly made decisions of the Board. Speak positively but not unrealistically of Camp Quest to members, volunteers, and potential donors, and future Board members.
- Do not take any public position representing Camp Quest on any issue that is in disagreement with the official position of Camp Quest.
- Do not use Board affiliation to promote or endorse political candidates or parties.
- Maintain confidentiality of information obtained as a result of Board service.
- Be aware that when Directors are asked to travel to represent Camp Quest, Inc., they will be reimbursed in accordance with the National Support Center guidelines.

\_\_\_\_\_ (initial)

## **FINANCIAL SUPPORT**

Fundraising is an essential Board responsibility, and directors are expected to participate in fundraising. 100% Board participation is fundamental to the success of any philanthropic campaign.

- Work with relevant members of the Board and staff to come up with a giving plan that is personally significant, and leverage Camp Quest’s development committee to help track personal pledges and commitments.
- Make a personally significant substantial financial donation to Camp Quest each year to signify that the organization is a personal philanthropic priority.
- Expect to be actively involved throughout the year in some aspect of Camp Quest’s fundraising efforts. This may include helping to identify and cultivate potential supporters, making a limited number of calls on potential supporters, and/or representing the Board in meetings with institutional funders
- Understand that Board members are expected to participate actively in any current or future capital campaigns. Understand that planned giving is an important aspect of the organization’s development plan and consider including Camp Quest in your estate plan. Agree to promote planned giving to Camp Quest.

\_\_\_\_\_ (initial)

**COMMITMENT ACKNOWLEDGEMENT**

By signing this document, I am acknowledging that Board service implies a three-way commitment from Board members individually, Board members collectively, and the organization as a whole. As a member of the Board of Directors of Camp Quest, I am fully committed and dedicated to the mission of Camp Quest: providing an educational adventure shaped by fun, friends, and freethought, featuring science, natural wonder, and humanist values. I pledge to help Camp Quest carry out this mission.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

[Board Member]

[May be completed electronically.]